

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

The September regular meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, September 8, 2016. Mr. Sanderson called the meeting to order at 8:18 p.m. The first order of business was the Pledge of Allegiance.

Board Members Present: Mrs. Hilty, Mr. Kannan, Mr. Palmer, Mrs. Redner, Mr. Schwartz, Mrs. Smith, Mrs. Wachspress, Mr. Waldorf and Mr. Sanderson.

Administrators Present: Dr. Gretzula, Mr. Rodgers, Mr. Dorsey, Dr. Dunar, Mrs. Godzieba, Mrs. Langtry, Mr. Millward, Mrs. Morett, Mrs. Rarrick and Mr. Taylor.

Others Present: Miss Mix and Miss Camara, Student Representatives and Mr. Amuso, Solicitor.

Mr. Amuso, District Solicitor, reported that before tonight's meeting the Board met in executive session to discuss personnel matters, litigation and labor negotiations.

BUS DRIVER OF THE YEAR RECOGNITION

Mr. Sanderson introduced Mr. Williams, Director of Transportation, who extended congratulations to 20-year veteran Pennsbury school bus driver, Camille Shelhamer, for being named the 2016 School Bus Driver of the Year.

Ms. Shelhamer's duties include interacting with the students with special needs who attend the Extended School Year program as well as assisting with Kindergarten orientation at the elementary schools. In addition, Ms. Shelhamer has contributed her personal time and talent painting murals, backgrounds and art pieces volunteering on the Prom Committee.

Ms. Shelhamer thanked the Board and said that she is honored and very grateful for the recognition. She shared that she is very proud to work for Pennsbury School District.

Mr. Sanderson departed from the usual meeting format and Mrs. Redner read the Bus Driver of the Year Resolution under New Business, Item A, page 5-1 of the Official Board Agenda.

A motion was made by Mrs. Redner, seconded by Mrs. Hilty and unanimously approved with no objections that the following resolution be approved.

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

A. RESOLUTION – RECOGNITION OF BUS DRIVER CAMILLE SHELHAMER

The Board of School Directors takes this opportunity to recognize Ms. Camille Shelhamer as the Pennsbury School District Bus Driver of the Year.

If the Board is in agreement, the following resolution is in order:

RESOLUTION: WHEREAS, Ms. Shelhamer, one of 135 bus drivers employed by the Pennsbury School District, puts the safety and welfare of her student passengers above her own personal interests, and

WHEREAS, she performs her job in a caring and compassionate way, knowing that her interactions with her passengers can positively influence their daily school experience, and

WHEREAS, she has demonstrated professionalism in the execution of her bus route for Pennsbury students, and

WHEREAS, she has maintained an excellent work ethic since she began driving for the School District in 1996, and

WHEREAS, in addition to her day-to-day duties as a bus driver, she contributes to the Kindergarten readiness program for our youngest learners each Fall, and

WHEREAS, she lends her notable artistic talents each year to the Pennsbury Senior Prom and recruits other bus drivers to assist with the Prom preparations, and

WHEREAS, she is kind, respectful, and well-liked by her co-workers, passengers, and their parents, and

WHEREAS, in recognition of her continuing commitment to her role as bus driver, she was honored as Bus Driver of the Year by Transportation Director Charles Williams, and

WHEREAS, members of the Pennsbury Board of School Directors and all the Pennsbury community they serve wish to acknowledge her contributions and commend her devoted service; now therefore be it

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A. RESOLUTION – RECOGNITION OF BUS DRIVER CAMILLE SHELHAMER (continued)

RESOLVED, that the Pennsbury Board of School Directors hereby commends and thanks Ms. Camille Shelhamer for her safe driving and dedication to her student passengers.

STUDENT REPRESENTATIVES' REPORTS

Miss Mix reported that the 2016-2017 school year is off to a great start. The golf season is already half way over with an impressive record of 6 and 1. The Cross Country Team has their first meet at the Quad Cross Country Invitational at Belmont Plateau this Saturday and their first league meet is Wednesday against Council Rock North at Tyler State Park. The Girls' Tennis Team beat Neshaminy with an impressive 7 to 0 score. Tomorrow the girls are challenged with Council Rock South hoping to improve their 4 and 2 record. Volleyball has a great team this season and is already undefeated. Girls' Basketball workouts are starting. Swimming preseason has also begun. Dance Team tryouts are planned for September 20 and 21. Last week, Pennsbury Football played LaSalle and unfortunately did not pull out a win. Mini-THON is kicking off this year in hopes of creating an even better event than last year.

Dr. Gretzula introduced Miss Ngakiya Camara as the Junior Representative to the Board. Miss Camara acknowledged and thanked the Board for the wonderful opportunity serving in this role.

Miss Camara reported that freshmen are being encouraged to join Student Council with application packets now available. SAT prep classes are being offered to Juniors and Seniors preparing to take the SAT's. Miss Camara announced that The Pennsbury Drama has reopened the Cave. Yesterday a big theater meeting was held to welcome incoming freshmen and any other actor or actress interested in the Pennsbury Drama community. The Pennsbury Choral Department invites its' talented participants to audition for the National Honors Choir. Now more than ever Pennsbury is pushing for their students to recognize the Peace acronym which is persevere and grow, embrace diversity, advocate for self and others, cultivate relationships and exemplify kindness. Students are encouraged to share their thoughts and express what peace means to them in their announcements.

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SUPERINTENDENT’S REPORT

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

His report has been posted on the Pennsbury Website under “This Month in Pennsbury.”

BUCKS COUNTY TECHNICAL HIGH SCHOOL REPORT

There was no report this evening.

BUCKS COUNTY SCHOOLS INTERMEDIATE UNIT REPORT

There was no report this evening.

BOARD FACILITIES COMMITTEE REPORT

Mrs. Redner reported that the Board Facilities Committee met on August 25th and on September 1st at which time D’Huy Engineering provided an updated report on the Pennwood Renovation work completed this summer and the readiness to begin this school year in a construction environment. The school and the site are safe and clean and the classroom environment remains just like last year with very little impact from the work around. CM3 Building Solutions also provided an update and reported on the GESA (Guaranteed Energy Savings Act) Project. This Districtwide energy improvement project has many components and is approximately 75% complete. The Committee discussed the installation of a new water main around Manor Elementary School which greatly improved water quality to the school and surrounding neighborhoods. The Committee discussed the movement of approximately 20 buses to the High School East Campus to accommodate the Pennwood renovation and discussed some long term plans for bus storage and operations. The Committee continues to review options and ideas to reduce the issues that neighbors are experiencing related to the community use of baseball and softball fields behind Eleanor Roosevelt Elementary School. The Facilities Committee is also reviewing and evaluating the long term capital needs of the District with plans to look at what projects will be considered for design and construction following Pennwood. Mrs. Redner shared that the Board has been receiving emails regarding the Girls’ Field Hockey Team. The athletic field serving the Girls’ Field Hockey Team was not ready for use this season and the team has been relocated to the stadium field for home games and some practice components. The hockey field will undergo a partial renovation this season to reestablish turf and will be ready for play next year.

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BOARD EDUCATION COMMITTEE REPORT

Mrs. Smith reported that the Board Education Committee met this evening at 5:30 p.m. and discussed the overall vision of what we want our schools to become and the next steps to get there. The initial results from the PSSA and Keystone exams were reviewed. The Committee reflected on their current status of what could be done to improve issues and where the Committee is on some of those issues, e.g. Full Day Kindergarten was instituted as well as instituting Junior ROTC. The Committee is currently looking at many small programs for students and helping them uniquely around reading and math. Mrs. Smith pointed out that the District has a certain amount of resources with money and staff time and it is impossible to do everything so it is really important that the Committee prioritizes and chooses the best way to spend those resources. World Languages is under discussion by the Committee with research of what other Districts are doing with languages. There are schools that are finding innovative ways to do languages both within the school day and outside of the school day. Mrs. Smith shared that the next meeting is scheduled for October 13th and she welcomed public participation.

BOARD POLICY COMMITTEE

Mr. Sanderson reported that the first Board Policy Committee meeting is planned for Thursday, September 22nd at 4:30 p.m. in the Lower Level Conference Room.

PARTNERSHIPS AND MARKETING COMMITTEE

There was no report this evening.

OTHER COMMITTEES

There were no other reports this evening.

Mr. Rodgers shared the following addendums:

Under New Business, Item N, titled Overnight Educational and Other Leaves, Mrs. Redner's estimated costs should actually be \$900 rather than \$600.

Under Personnel Professional, Items K, L, M, N, O and P were added.

Under Personnel Classified, Items I, J and K were added.

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PUBLIC COMMENT

Mr. Sanderson opened the floor to public comment at 9:00 p.m. The following people came forward and public comment was closed at 9:13 p.m.

Frank Carr, Falls Township

Teacher Compensation

Robert Abrams, Lower Makefield Township

Budget; Number of Employees and
Performance of District

Questions and comments raised during Public Comment were addressed by the Board and Administration.

Mr. Sanderson provided the history for the newly created Director of Elementary Education position.

Mr. Rodgers responded to public comment regarding Pennsbury's debt limit and credit rating. He reminded the public that Pennsbury School District maintains a credit rating of Aa2 which is a very high credit rating. Mr. Rodgers reiterated that the District is a very stable School District from a financial perspective and we have independent parties on a regular basis confirming this. Mr. Rodgers also commented on the District's borrowing base confirming that our professional advisors as well as our Moody's Advisors would not advise us to take on additional debt if in fact the School District could not afford that debt. Mr. Rodgers reviewed his June 2016 Board Presentation to support the cost containment measures that the District has taken over the last eight years supporting that the District has done a good job of containing cost and has not mismanaged funds.

Mr. Sanderson addressed public comment regarding the closing of a school. Mr. Sanderson stated that it is very important to realize that Administration carefully looks at enrollment numbers in the schools as they were very carefully evaluated over a series of years which led to the closure of Village Park. Mr. Sanderson invited Mr. Taylor to report on the enrollment numbers and what they represent throughout the District. Mr. Taylor informed the public that at the present time 85% of our classrooms were being used for Pennsbury students. The District also has an obligation to the Bucks County IU to provide so many classrooms per the District's "fair share" quota. Mr. Taylor reported that the District is using all facilities very efficiently and would highly recommend not closing a school.

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

SPECIAL MEETING/GENERAL BUSINESS AGENDA MEETING MINUTES

A motion was made by Mrs. Redner, seconded by Mr. Kannan and unanimously approved with no abstentions that the minutes of the Special Meeting/General Business Agenda meeting of August 4, 2016 be approved as duplicated.

REGULAR MEETING MINUTES

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the minutes of the Regular Meeting of August 25, 2016 be approved as duplicated.

BILLS PENDING – ALL FUNDS

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District bills for “All Funds” in the amount of \$20,164,241.48 be approved for payment. (Appendix A)

OLD BUSINESS

No Old Business items were submitted for approval at tonight’s meeting of September 8, 2016.

NEW BUSINESS

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items B through N on pages 5-2 through 5-8 of the Official Board Agenda with Donations, Items K through L read by Mr. Schwartz.

B. SPECIAL EDUCATION SERVICES AGREEMENT

MOTION: Move that the Board approve the agreement between the District and NHS school to contract special educational services for various students. The terms of this agreement will be from July 1, 2016 through and including July 31, 2017.

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NEW BUSINESS

C. AGREEMENT FOR SERVICES – THE TIMOTHY SCHOOL

MOTION: Move that the Board approve the proposed Agreement between the District and The Timothy School for student M.S. effective September 6, 2016 through the last day of the 2016-2017 school year. The District shall pay The Timothy School a fee of \$67,400 plus any additional charges for related services.

D. EXTENDED SCHOOL YEAR AGREEMENT

MOTION: Move that the Board approve the proposed Extended School Year Agreement with Burlington County Special Services for student K.N. The educational services shall commence on July 1, 2016 and terminate on July 29, 2016. The District will pay a tuition charge not to exceed \$3,670.

E. EXTENDED SCHOOL YEAR AGREEMENT

MOTION: Move that the Board approve the proposed Extended School Year Agreement with Burlington County Special Services for student A.G. The educational services shall commence on July 1, 2016 and terminate on July 29, 2016. The District will pay a tuition charge not to exceed \$3,670.

F. BURLINGTON COUNTY SPECIAL SERVICES 1:1 TEACHER ASSISTANT

MOTION: Move that the Board approve the proposed Agreement between the District and Burlington County Special Services School District for an ESY One-On-One Teacher Assistant for student A.G. This agreement shall commence on July 1, 2016 and terminate on July 29, 2016 at a cost not to exceed \$4,900.

G. OVERBROOK SCHOOL FOR THE BLIND 1:1 AIDE

MOTION: Move that the Board approve the proposed Agreement between the District and The Overbrook School for the Blind for a Special Education 1:1 aide for student V.D. The cost of the 1:1 aide for the 2016-2017 school year will be \$37,440.

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NEW BUSINESS

H. FORENSICS TEAM TOURNAMENT

MOTION: Move that the Board approve participation of the Pennsbury High School Forensics Team in the tournament as listed.

Yale Invitational
September 16 – 18, 2016
New Haven, CT
Number of participants: approximately 12 students
Cost: approximately \$1,450

I. PRE-K PARTNERSHIP AGREEMENT

MOTION: Move that the Board approve a partnership agreement between the District and the Lower Bucks Family YMCA to deliver high quality pre-kindergarten services to eligible children in the amount of \$144,500. The program term will be from August 31, 2016 until June 30, 2017 and all costs will be covered by the PA Pre-K Counts Program grant.

J. BUS SCHEDULES AND STOPS

MOTION: Move that the bus schedules and bus stops that were listed on the Pennsbury School District website and all schedule changes that are appropriately reported be approved for the 2016-2017 school year.

K. DONATION

MOTION: Move that the donation of three boxes of school supplies and five backpacks from Lutheran Church of God's Love be accepted by the Pennsbury School District with appreciation.

L. DONATION

MOTION: Move that the donation of several boxes of school supplies from Fallsington United Methodist Church be accepted by the Pennsbury School District with appreciation.

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NEW BUSINESS

M. DONATION

MOTION: Move that the donation of one graphing calculator and 25 backpacks filled with school supplies from the United Way of Bucks County be accepted by the Pennsbury School District with appreciation.

N. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

| <u>NAME</u> | <u>PURPOSE</u> | <u>LOCATION</u> | <u>DATE</u> | <u>ESTIMATED COST</u> |
|--|------------------------------------|-------------------|-------------|-----------------------|
| Redner, Jacqueline Board Member | PSBA School Leadership Conf. | Hershey, PA | 10/12-15 | \$ 900.00 |
| Schwartz, Christian Board Member | PSBA School Leadership Conf. | Hershey, PA | 10/12-15 | \$1,045.00 |
| Gretzula, William Superintendent | PSBA School Leadership Conf. | Hershey, PA | 10/14-15 | \$ 702.89 |
| Johnson, Robert Supervisor/Spec. Ed | PA Principals Assoc. Conference | State College, PA | 10/29-11/1 | \$ 600.00 |
| Everett, Mary Kay Teacher/PHS | PA State Thespian Conference | York, PA | 12/1-3 | \$ - 0 - * |
| Poulton, Shannon Hall Aide/PHS W | PA State Thespian Conference | York, PA | 12/1-3 | \$ - 0 - * |
| Dorsey, Kevin Director/Technology | Technology Expo PETE & C | Hershey, PA | 2/12-15/17 | \$ 600.00 |

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NEW BUSINESS

N. OVERNIGHT EDUCATIONAL AND OTHER LEAVES (continued)

OUT OF STATE:

| <u>NAME</u> | <u>PURPOSE</u> | <u>LOCATION</u> | <u>DATE</u> | <u>ESTIMATED COST</u> |
|---|--|-----------------|-------------|-----------------------|
| Cislak, Kenneth Coach/PHS E | Cherokee Challenge | Marlton, NJ | 9/10 | \$ - 0 - * |
| Lanning, Matthew Head Coach/PHS E | Yale Invitational Forensic Tournament | New Haven, CT | 9/16-18 | \$ - 0 - ** |
| Ricci, Theresa Principal/CB | NASSP Principal of the Year Breakfast | Washington, DC | 9/12-13 | \$ - 0 - |
| Baran, Karen Teacher/MK | 2016 National Forum on Character Ed. | Washington, DC | 10/13-14 | \$ 880.00 * |
| Cimochowski, Kristin Teacher/Manor | 2016 National Forum on Character Ed. | Washington, DC | 10/14-15 | \$ 379.00 * |
| Follman, Lisa Principal/ER | 2016 National Forum on Character Ed. | Washington, DC | 10/14-15 | \$ 880.00 * |
| Gafgen, Laurie Principal/WD | 2016 National Forum on Character Ed. | Washington, DC | 10/13-15 | \$ 880.00 * |
| Hidalgo, Barbara Principal/PV | 2016 National Forum on Character Ed. | Washington, DC | 10/14-15 | \$ 880.00 * |
| Johnson, Arlene Guidance/PV | 2016 National Forum on Character Ed. | Washington, DC | 10/14-15 | \$ 880.00 * |
| McCormick-Miller, Donna Principal/MK | 2016 National Forum on Character Ed. | Washington, DC | 10/13-14 | \$ 880.00 * |
| Milewski, Krista Teacher/ER | 2016 National Forum on Character Ed. | Washington, DC | 10/14-15 | \$ 880.00 * |
| Parsons, Jim Teacher/MK | 2016 National Forum on Character Ed. | Washington, DC | 10/13-14 | \$ 880.00 * |
| Peirce, Nicole Teacher/ER | 2016 National Forum on Character Ed. | Washington, DC | 10/14-15 | \$ 880.00 * |
| Perlman, Bruce Teacher/ER | 2016 National Forum on Character Ed. | Washington, DC | 10/14-15 | \$ 880.00 * |
| Salvucci, Terri Principal/Manor | 2016 National Forum on Character Ed. | Washington, DC | 10/14-15 | \$ 880.00 * |
| Shaffer, Brian Principal/Fallsington | 2016 National Forum on Character Ed. | Washington, DC | 10/13-15 | \$ 880.00 * |

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

NEW BUSINESS

N. OVERNIGHT EDUCATIONAL AND OTHER LEAVES (continued)

OUT OF STATE:

| | | | | |
|-------------------------------------|---|---------------------|--------------|-------------|
| Spalla-Pointer, Luann Teacher/MK | 2016 National Forum on Character Ed. | Washington, DC | 10/13-14 | \$ 880.00 * |
| Cislak, Kenneth Coach/PHS E | NXN Northeast Regional Champ. | Wappinger Falls, NY | 11/25-26 | \$ - 0 - * |
| Cislak, Kenneth Coach/PSH E | NXN National Championships | Portland, OR | 11/30-12/4 | \$ - 0 - * |
| Richardson, Victoria Coach/PHS W | US Spirit National | Orlando, FL | 3/9-13/17 | \$ - 0 - * |
| Roberts, Mike Coach/PHS W | US Spirit National | Orlando, FL | 3/9-13/17 | \$ - 0 - * |
| Roberts, Nicole Coach/PHS W | US Spirit National | Orlando, FL | 3/9-13/17 | \$ - 0 - * |
| Everett, Mary Kay Teacher/PHS | International Thespian Festival | Lincoln, NE | 6/19-25/17 | \$ - 0 - * |
| Poulton, Shannon Hall Aide/PHS W | International Thespian Festival | Lincoln, NE | 6/19-25/17 | \$ - 0 - * |
| Campbell, Doug Teacher/PHS W | Summer School Abroad-Germany | Germany/Iceland | 7/27-8/22/17 | \$ - 0 - * |
| Dekorte, Allison Teacher/PHS W | Summer School Abroad-Germany | Germany/Iceland | 7/27-8/22/17 | \$ - 0 - * |

* Trip approved at the August 25, 2016 Board meeting.

** Trip being presented for approval at the September 8, 2016 Board meeting.

PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through I (Item J is For Information Only) on pages 6-1 through 6-8 and Items K through P with the exception of Item N on pages 6-10 through 6-12 of the Official Board Agenda.

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

PROFESSIONAL

A. RESIGNATIONS

MOTION: Move that the resignation of the professional employee be accepted on the effective date indicated.

| <u>NAME</u> | <u>REASON</u> | <u>DATE HIRED</u> | <u>EFF. DATE</u> |
|--------------|---------------|-------------------|------------------|
| Price, Carol | Retirement | 08/26/2004 | 12/22/2016 |

B. ELECTION OF TEACHERS – 2016 – 2017

MOTION: Move that the professional personnel be appointed as teachers and, where indicated, full time substitute teachers for the 2016-2017 school year on the effective dates indicated and at the salaries indicated, subject to any negotiated changes in the collective bargaining agreement.

| <u>NAME</u> | | <u>SALARY</u> | <u>EFF. DATE</u> |
|---------------------|-------------|---------------|------------------|
| Andrzejewski, David | Replacement | \$50,137.00 * | 09/06/2016 |
| Blaney, Alison | Non-Tenure | 20,331.00 | 09/07/2016 |
| Castonguay, Theresa | Non-Tenure | 9,754.60 ** | 09/08/2016 |
| DiCredico, Martha | Replacement | 45,628.00 * | 09/22/2016 |
| Dukes, Devyn | Replacement | 45,628.00 * | 08/30/2016 |
| Gray, Kathryn | Replacement | 45,628.00 *** | 08/30/2016 |
| Jumper, Angela | Non-Tenure | 53,392.00 | 08/29/2016 |
| Martino, Joseph | Replacement | 45,628.00 | 08/29/2016 |
| Mitchell, Julie | Replacement | 45,628.00 * | 08/29/2016 |
| Petruccio, Amanda | Non-Tenure | 45,628.00 | 09/06/2016 |
| Slater, Gretchen | Replacement | 50,137 * | 08/29/2016 |
| Wunder, Audrey | Replacement | 45,628 | 08/29/2016 |
| Young, Samantha | Non-Tenure | 48,030 | 08/30/2016 |
| Zambon, Caitlin | Non-Tenure | 50,137 **** | 08/29/2016 |

- * Salary will be prorated – less than full year
- ** Increase in contract
- *** Salary will be prorated – less than full day / year
- **** Salary will be prorated – less than full day

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

PROFESSIONAL

C. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the professional employee be approved for a Child Rearing Leave of Absence for the effective dates indicated.

| <u>NAME</u> | <u>SCHOOL</u> | <u>DATE HIRED</u> | <u>EFF. DATES</u> |
|--------------------|---------------|-------------------|-------------------|
| McCaughey, Rachael | CB | 08/31/2015 | 09/15/16-11/29/16 |

D. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employees be approved for a discretionary extension of their previously approved Child Rearing Leaves of Absence. This approval is conditioned upon the Administration having discretion to assign the employees to any position, at any building, within the District for which the employees are qualified at the end of the discretionary leave.

| <u>NAME</u> | <u>SCHOOL</u> | <u>PREVIOUS LEAVE</u> | <u>EXTENSION</u> |
|-------------------|---------------|-----------------------|------------------|
| Enwright, Roseann | CB | 08/2016-11/2016 | 11/2016-01/2017 |
| Kulan, Anita | PHS E | 08/2016-11/2016 | 11/2016-01/2017 |

E. GENERAL AND ATHLETIC SUPPLEMENTALS – 2016-2017 SCHOOL YEAR

MOTION: Move that the following individuals listed be approved for supplemental contracts for the activities and amounts indicated subject to any negotiated changes in the collective bargaining agreement.

GENERAL

Pennsbury High School
Curriculum Chairpersons

| | | |
|--------------------|-------------------|------------|
| Drenner, Nathaniel | English | \$2,708.00 |
| Veitz, Laura | English | 2,708.00 |
| Macauley, Douglas | Science | 2,708.00 |
| MacAdams, Jason | Special Education | 2,708.00 |
| Opoku, Jennifer | Special Education | 2,708.00 * |

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PERSONNEL CHANGES

PROFESSIONAL

E. GENERAL AND ATHLETIC SUPPLEMENTALS – 2016-2017 SCHOOL YEAR

(continued)

PHS Other

| | | |
|----------------------|--------------------------------|-------------|
| Fr: Snyder, Matthew | Asst. Dramatics | \$1,547.00 |
| To: Poulton, Shannon | Asst. Dramatics (1/2 Split) | 773.50 |
| Shumsonk, Trina | Asst. Dramatics (1/2 Split) | 773.50 |
| Medoff, Steven | Asst. Forensics | 2,188.00 |
| Drenner, Nathaniel | Literary Magazine | 2,013.00 |
| Zurybida, Shawn | National Honor Society | 2,080.00 |
| Abdo, Samantha | Student Government (1/2 Split) | 1,006.50 |
| Callahan, Catherine | Student Government (1/2 Split) | 1,006.50 ** |
| Staniec, Julie | Student Government (1/2 Split) | 1,006.50 ** |
| Titano, Elizabeth | Student Government (1/2 Split) | 1,006.50 |
| Barth, Anthony | Student Life (1/3 Split) | 346.67 |
| Daley, MaryAnn | Student Life (1/3 Split) | 346.67 |
| MacMath, Kelly | Student Life (1/3 Split) | 346.67 |

Pennwood MS

Other

| | | |
|---------------|---------------|------------|
| Davis, Kristy | Dramatics | \$1,840.00 |
| Davis, Brian | Stage Manager | 2,294.00 |

ATHLETICS

Pennsbury High School

Fall

| | | |
|--------------------|------------------------------------|------------|
| Fr: Pedersen, Erik | Asst. Varsity Football (75% Split) | \$3,410.25 |
| Pope, Lester | Asst. Varsity Football (25% Split) | 1,136.75 |
| To: Pope, Lester | Asst. Varsity Football (75% Split) | 3,410.25 |
| Demore, Wayne | Asst. Varsity Football (25% Split) | 1,136.75 |
| Fr: Arndt, Jeffrey | Asst. Varsity Football | 4,547.00 |
| Pepper, Brandon | Asst. Varsity Football (5% Split) | 227.35 |
| To: Arndt, Jeffrey | Asst. Varsity Football | 4,547.00 |
| Demore, Wayne | Asst. Varsity Football (5% Split) | 227.35 |
| Fr: Bell, Ian | Asst. Varsity Football (95% Split) | 4,319.65 |
| Pepper, Brandon | Asst. Varsity Football (5% Split) | 227.35 |
| To: Bell, Ian | Asst. Varsity Football (95% Split) | 4,319.65 |
| Demore, Wayne | Asst. Varsity Football (5% Split) | 227.35 |

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PERSONNEL CHANGES

PROFESSIONAL

E. GENERAL AND ATHLETIC SUPPLEMENTALS – 2016-2017 SCHOOL YEAR
(continued)

Pennsbury High School

Fall

| | | |
|----------------------|------------------------------------|------------|
| Fr: Shuchat, Daniel | Asst. Varsity Football (95% Split) | \$4,319.65 |
| Pepper, Brandon | Asst. Varsity Football (5% Split) | 227.35 |
| To: Shuchat, Daniel | Asst. Varsity Football (95% Split) | 4,319.65 |
| Demore, Wayne | Asst. Varsity Football (5% Split) | 227.35 |
| Fr: Blair, Kevin | Asst. Varsity Football (75% Split) | 3,410.25 |
| Pope, Lester | Asst. Varsity Football (25% Split) | 1,136.75 |
| To: Blair, Kevin | Asst. Varsity Football (75% Split) | 3,410.25 |
| Sheffer, John | Asst. Varsity Football (25% Split) | 1,136.75 |
| Fr: Stercula, Alyson | Freshman Field Hockey | \$2,413.00 |
| To: Bigos, Brittany | Field Hockey Head Coach | 2,413.00 |

Pennwood

Fall

| | | |
|--------------------|----------------------|------------|
| Fr: Schwind, David | Middle School Soccer | \$2,121.00 |
| To: Hill, Eric | Middle School Soccer | 2,121.00 |

William Penn

Fall

| | | |
|-------------------------|---------------------------|------------|
| Fr: Demore, Wayne | Asst. Weight Football Unl | \$1,961.00 |
| To: Incollingo, Anthony | Asst. Weight Football Unl | 1,961.00 |
| Fr: Smith, John | Weight Football 110 Lbs | 2,401.00 |
| To: Behe, Timothy | Weight Football 110 Lbs | 2,401.00 |

* Prorated – Less than full year

** Revised

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PERSONNEL CHANGES

PROFESSIONAL

F. SPECIAL SERVICES

MOTION: Move that the following professional employees be approved for the number of per diem days and amounts indicated for the 2016 – 2017 school year subject to any negotiated changes in the collective bargaining agreement.

| <u>SERIES 2100</u> | <u>NO. OF DAYS</u> | <u>AMOUNT</u> |
|----------------------------|--------------------|---------------|
| McEachern, Justine (Lead*) | 7 * | \$1,837.48 |
| Salmon, Erin | 3.5 * | 1,817.87 |

* Revised

G. NATIONAL BOARD CERTIFICATION – STIPEND

MOTION: Move that the professional staff member listed be approved for payment of the stipend for National Board Certification at the amount listed and for the date indicated.

| <u>NAME</u> | <u>ANNUAL STIPEND</u> | <u>EFFECTIVE DATE</u> |
|------------------|-----------------------|-----------------------|
| Hurwitz, Madison | \$2,000 | 09/01/2016 |

H. PENNSBURY COMMUNITY SCHOOL – FALL SESSION

MOTION: Move that the Board approve the hiring of the following individuals as instructors for the Pennsbury Community School during the fall session at the salaries indicated to be funded by the Community School.

| <u>Fall Session</u> | | |
|---------------------|------------------------------------|------------|
| Miller, June | Instructor – Fitness/Wellness | \$1,650.00 |
| Fritz, Barbara | Instructor – Arts and Crafts | 490.00 |
| Homan, John | Instructor – Self/Home Improvement | 840.00 |
| Lawrence, JoAnn | Instructor - Recreation | 400.00 |
| Robidoux, Sandy | Instructor - Fitness | 1,700.00 |
| Russell, Nancy | Instructor - Self Improvement | 300.00 |

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

PROFESSIONAL

H. PENNSBURY COMMUNITY SCHOOL – FALL SESSION (continued)

| <u>Fall Session</u> | | |
|---------------------|-------------------------------|-----------|
| Swann, Glenn | Instructor - Fitness | \$ 600.00 |
| Clark, William | Instructor - Recreation | 900.00 |
| Homan, John | Instructor - Self Improvement | 1,155.00 |
| Lawrence, Joanne | Instructor - Recreation | 800.00 |
| Leyland, Ann | Instructor - Arts and Crafts | 720.00 |
| Miller, June | Instructor - Fitness | 1,320.00 |
| Purkis, Leanne | Instructor - Arts & Crafts | 1,200.00 |
| Robidoux, Sandy | Instructor - Fitness | 1,700.00 |
| Russell, Nancy | Instructor - Self Improvement | 300.00 |
| Swann, Glenn | Instructor - Fitness | 600.00 |

I. ELECTION OF TEACHERS – 2016-2017

MOTION: Move that the following professional personnel be appointed as long term per diem substitutes on the effective date indicated and at the salary indicated.

| <u>NAME</u> | | <u>SALARY</u> | <u>EFF. DATE</u> |
|------------------|--------------|---------------|------------------|
| Brown, Brittany | Long Term PD | \$100.00/Day | 08/29/2016 |
| Matiko, Margaret | Long Term PD | 100.00/Day | 08/31/2016 |
| Socoloski, Neil | Long Term PD | 100.00/Day | 08/29/2016 |

K. ELECTION OF TEACHERS – 2016-2017

MOTION: Move that the following professional personnel be appointed as a teacher for the 2016-2017 school year on the effective date indicated and at the salary indicated, subject to any negotiated changes in the collective bargaining agreement.

| <u>NAME</u> | | <u>SALARY</u> | <u>EFF. DATE</u> |
|-------------------|--------|---------------|------------------|
| Stebbins, Melanie | Tenure | \$88,963 * | 09/09/2016 |

* Increase in contract

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

PROFESSIONAL

L. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employee be approved for a discretionary extension of her previously approved Child Rearing Leave of Absence. This approval is conditioned upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

| <u>NAME</u> | <u>LOCATION</u> | <u>PREVIOUS LEAVE</u> | <u>EXTENSION</u> |
|-----------------|-----------------|-----------------------|------------------|
| Renson, Katelyn | EW | 02/16 – 06/16 | 08/16 – 01/17 |

M. REINSTATEMENT FROM CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employee be reinstated from her Child Rearing Leave of Absence on the effective date indicated.

| <u>NAME</u> | <u>EFFECTIVE DATE</u> |
|----------------|-----------------------|
| Pathak, Rupali | 09/07/2016 |

O. GENERAL AND ATHLETIC SUPPLEMENTALS – 2015-2016 SCHOOL YEAR

MOTION: Move that the following individual be approved for a supplemental contract for the activity and amount indicated.

GENERAL

Pennsbury High School

Intramurals

| | | |
|-----------------|-----------------------|-----------|
| Medoff, Stephen | Forensics Asst. Coach | \$2,188 * |
|-----------------|-----------------------|-----------|

* Revised

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

PROFESSIONAL

P. GENERAL AND ATHLETIC SUPPLEMENTALS – 2016-2017 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated subject to any negotiated changes in the collective bargaining agreement.

GENERAL

Coordinators

| | | |
|-----------------------|---------------------------|------------|
| Fr: Peitzman, Matthew | Technology Education 6-12 | \$5,268.00 |
| To: Perfetto, Jessica | Technology Education 6-12 | 5,268.00 |

A motion was made by Mrs. Redner, seconded by Mrs. Wachspress and unanimously approved with no abstentions that the Board approve Item N on page 6-11 of the Official Board Agenda.

N. APPOINTMENT – DIRECTOR OF ELEMENTARY EDUCATION

MOTION: Move that Michele A. Spack be appointed Director of Elementary Education effective November 14, 2016, at a prorated annual salary of \$145,000; and that a copy of the Act 93 Compensation plan, which has been reviewed by the solicitor, be attached and made part of the minutes of the meeting.
(Appendix B)

Dr. Gretzula explained the process developing the new position of Director of Elementary Education and the appointment of Michele Spack in this new leadership role. The Board welcomed and congratulated Mrs. Spack.

Mrs. Spack thanked everyone for their support and the opportunity to serve in this new role.

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

CLASSIFIED

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through G on pages 7-1 through 7-4 and Items I through K on page 7-5 of the Official Board Agenda (Item H is For Information Only).

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the classified employee be accepted at the effective dates indicated.

| <u>NAME</u> | <u>DATE HIRED</u> | <u>TERM. DATE</u> | <u>REASON</u> |
|------------------------------------|-------------------|-------------------|---------------|
| Petty, Caitlyn Paraprofessional | 09/16/2014 | 06/17/2016 | Resignation |

B. LEAVE OF ABSENCE

MOTION: Move that the following classified employees be granted a Leave of Absence at the effective dates indicated.

| <u>NAME</u> | <u>LOC.</u> | <u>DATE HIRED</u> | <u>EFFECTIVE DATES</u> |
|------------------------------------|-------------|-------------------|------------------------|
| George, Melissa, Bus Driver, FT | CO | 08/27/2014 | 09/08/2016-10/27/2016 |
| Karl, Jill School Aide, PT | PHS W | 10/18/2010 | 08/30/2016-02/16/2017 |
| Stacy, Ruth School Aide, PT | CB | 03/21/2007 | 09/08/2016-10/17/2016 |
| Stoner, Catherine Cleaner, PT | ER | 03/03/2008 | 08/30/2016-09/13/2016 |

C. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following classified employee be granted an extension of her previously approved Leave of Absence at the effective dates indicated.

| <u>NAME</u> | <u>LOC.</u> | <u>PREV. LEAVE</u> | <u>EFF. DATES</u> |
|-------------------|-------------|--------------------|-------------------|
| Heavener, Rebecca | CB | 05/24/16-08/29/16 | 08/30/16-11/30/16 |

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

CLASSIFIED

D. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from his Leave of Absence.

| <u>NAME</u> | <u>EFFECTIVE DATE</u> | <u>SALARY</u> |
|---------------------|-----------------------|---------------|
| Rodenberger, Walter | 08/31/2016 | \$18.19/hr. |

E. CHANGE OF CONTRACT

MOTION: Move that the Board approve the changes of contracts for the following individuals on the date and salary indicated.

| <u>NAME</u> | <u>FROM</u> | <u>TO</u> | <u>DATE</u> | <u>SALARY</u> |
|------------------|------------------------|------------------------|-------------|---------------|
| Dorley, John | Bus Driver 5 hrs. | Bus Driver 5.5 hrs. | 08/31/2016 | \$19.26/hr. |
| George, Sharon | Bus Driver 4 hrs. | Bus Driver 5 hrs. | 08/31/2016 | 18.17/hr. |
| Johnson, Maryann | Bus Driver 5.5 hrs. | Bus Driver 6 hrs. | 08/31/2016 | 21.81/hr. |
| Ksnyiak, Michael | Bus Driver 5 hrs. | Bus Driver 5.5 hrs. | 08/31/2016 | 19.26/hr. |
| Lally, Martin | Bus Driver 5 hrs. | Bus Driver 5.5 hrs. | 08/31/2016 | 19.26/hr. |
| Opielski, Paul | Bus Driver 4 hrs. | Bus Driver 5 hrs. | 08/31/2016 | 18.17/hr. |
| Rafferty, Joseph | Bus Driver 4 hrs. | Bus Driver 5 hrs. | 08/31/2016 | 18.17/hr. |
| Robbins, Karen | Bus Driver 5 hrs. | Bus Driver 5.5 hrs. | 08/31/2016 | 19.26/hr. |
| Sauls, Charlie | Bus Driver 4 hrs. | Bus Driver 5 hrs. | 08/31/2016 | 18.17/hr. |
| Werner, Michael | Bus Driver 5 hrs. | Bus Driver 5.5 hrs. | 08/31/2016 | 19.26/hr. |
| West, Margaret | Paraprof. 3 hrs. | Paraprof. 6.5 hrs. | 08/30/2016 | 18.90/hr. |

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

CLASSIFIED

F. PERMANENT EMPLOYMENT

MOTION: Move that the following individual be appointed at the salary indicated.

| <u>NAME</u> | <u>BEG.</u> <u>PROB.</u> | <u>END</u> <u>PROB.</u> | <u>SALARY</u> |
|-------------------------------|-----------------------------|----------------------------|---------------|
| Montoya, Maria Cleaner, FT | 05/09/2016 | 08/09/2016 | \$17.30/hr. |

G. SUBSTITUTE STAFF

MOTION: Move that the following individuals be added to the Classified Substitute Staff.

VAN DRIVER
Drumheiser, Kenneth

BUS DRIVER
Siers-Piccolo, Barbara

I. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employee be accepted at the effective dates indicated.

| <u>NAME</u> | <u>DATE</u> <u>HIRED</u> | <u>TERM.</u> <u>DATE</u> | <u>REASON</u> |
|-----------------------------------|-----------------------------|-----------------------------|---------------|
| O'Donnell, Heather Cleaner, PT | 01/09/2012 | 08/30/2016 | Resignation |

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

CLASSIFIED

J. LEAVE OF ABSENCE

MOTION: Move that the following classified employees be granted a Leave of Absence at the effective dates indicated.

| <u>NAME</u> | <u>LOCATION</u> | <u>DATE HIRED</u> | <u>EFFECTIVE DATES</u> |
|---------------------------------|-----------------|-------------------|------------------------|
| Luberto, John Cleaner, PT | PW | 12/03/2013 | 09/13/16-10/3/16 |
| Mancini, John Bus Driver, PT | CO | 09/02/2015 | 08/31/16-11/1/16 |

K. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contract for the following individual on the date and salary indicated.

| <u>NAME</u> | <u>FROM</u> | <u>TO</u> | <u>DATE</u> | <u>SALARY</u> |
|---------------|-----------------------|------------------------|-------------|---------------|
| Krisak, Debra | Instructional Aide | Secretary/ Guidance | 08/22/2016 | \$18.90/hr. |

OTHER BUSINESS

A. UPCOMING MEETINGS

- Board Policy Committee
4:30 p.m., September 22, 2016 – Lower Level Conference Room
- Board Facilities Committee
5:30 p.m., October 6, 2016 – Superintendent’s Conference Room
- Agenda Meeting
8:00 p.m., October 6, 2016 – Fallsington Multi-Purpose Room
- Board Education Committee
5:30 p.m., October 13, 2016 – Superintendent’s Conference Room
- Regular Meeting
8:00 p.m., October 13, 2016 – Fallsington Multi-Purpose Room
- Board Policy Committee
4:30 p.m., October 20, 2016 – Superintendent’s Conference Room

MINUTES OF THE SEPTEMBER 8, 2016 REGULAR MEETING

OTHER BUSINESS

SECOND PUBLIC COMMENT

Mr. Sanderson opened the floor to second public comment at 9:31 p.m. No one came forward to speak and second public comment was closed at 9:31 p.m.

BOARD DISCUSSION AND COMMENT

Mrs. Smith invited the community at large to attend Board meetings and be part of the process.

ADJOURNMENT

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions to adjourn the meeting at 9:32 p.m.

Respectfully submitted,

Daniel C. Rodgers
Board Secretary